

# PUSCH RIDGE CHRISTIAN ACADEMY

9500 N. Oracle Rd. Tucson, Arizona 85704

Phone (520) 797-0107 Fax (520) 797-0598

Web site: www.prca-tucson.org

Date Rcvd. \_\_\_\_\_

Date file complete \_\_\_\_\_

## Application for Support Personnel

Name \_\_\_\_\_ Date of Application \_\_\_\_\_

Last

First

Middle

Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ U.S. Citizen? \_\_\_\_\_ If not, explain. Use separate page if necessary.

Address \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email \_\_\_\_\_

Marital Status: \_\_\_\_\_ Single \_\_\_\_\_ Married \_\_\_\_\_ Separated \_\_\_\_\_ Divorced \_\_\_\_\_ Remarried

Spouse's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Name/Ages/Children \_\_\_\_\_

Valid Arizona Driver's License? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what type(s) (1) \_\_\_\_\_ Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

(2) \_\_\_\_\_ Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

License from another state? If so, state, number and expiration date \_\_\_\_\_

Positions to be considered for:

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

Have you ever worked under another name? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what name? \_\_\_\_\_

Have you ever had a driver's license revoked or been convicted of any crime? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please describe in full. (attach another sheet)

Will you work full-time? \_\_\_\_\_ Part-time? \_\_\_\_\_ Shift work \_\_\_\_\_ (specify hours/days if PT)

Date available to start? \_\_\_\_\_ Expected rate of pay? \_\_\_\_\_

List relatives or friends working for us:

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

**Education and Training** (Circle highest grade completed 7 8 9 10 11 12 College 1 2 3 4 4+)

	Name of School	Location	Dates Attended From To		Year Graduated	Diploma Degree	Major area of study
High School							
Junior College							
College							
Technical/Trade School							
Military School							
Business School							
Other (Specify)							

**Employment Experience** (Please list most recent employer first)

Name of Company \_\_\_\_\_ Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_  
 Address \_\_\_\_\_  
 Position Held \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
 Name Title  
 Phone Number \_\_\_\_\_ Present or last salary \_\_\_\_\_  
 Brief description of Duties and Responsibilities \_\_\_\_\_  
 \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_

Name of Company \_\_\_\_\_ Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_  
 Address \_\_\_\_\_  
 Position Held \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
 Name Title  
 Phone Number \_\_\_\_\_ Present or last salary \_\_\_\_\_  
 Brief description of Duties and Responsibilities \_\_\_\_\_  
 \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_

Name of Company \_\_\_\_\_ Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_  
 Address \_\_\_\_\_  
 Position Held \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
 Name Title  
 Phone Number \_\_\_\_\_ Present or last salary \_\_\_\_\_  
 Brief description of Duties and Responsibilities \_\_\_\_\_  
 \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ Yes \_\_\_\_\_ No    Date available to start \_\_\_\_\_ Current Salary \_\_\_\_\_

Trade or professional organizations of which you are a member \_\_\_\_\_

Can you travel if job requires it? \_\_\_\_\_ Yes \_\_\_\_\_ No    Explain if necessary \_\_\_\_\_

Have you ever been bonded? \_\_\_\_\_ Yes \_\_\_\_\_ No    Where? \_\_\_\_\_ Amount \_\_\_\_\_

Have you ever been refused bond? \_\_\_\_\_ Yes \_\_\_\_\_ No    Explain \_\_\_\_\_

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work at our school? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References:** *Please mail the recommendation forms to each of the references listed.*

1. Minister of your church \_\_\_\_\_ Phone Wrk \_\_\_\_\_ Hm \_\_\_\_\_

2. Recent supervisor \_\_\_\_\_ Phone Wrk \_\_\_\_\_ Hm \_\_\_\_\_

3. Other Reference \_\_\_\_\_ Phone Wrk \_\_\_\_\_ Hm \_\_\_\_\_

4. Other Reference \_\_\_\_\_ Phone Wrk \_\_\_\_\_ Hm \_\_\_\_\_

May we contact all former employers and references listed above? Yes \_\_\_\_\_ No \_\_\_\_\_

If not, please indicate which one(s) you do not wish us to contact \_\_\_\_\_

**Mission Statement**

Pusch Ridge Christian Academy, a covenantal Christian school, exists to glorify God and to partner with the Christian home in discipling young men and women in their relationship with Christ and the Scriptures, unfolding to them a unified and Biblical world and life view, equipping them with the tools necessary to pursue a lifestyle and love of learning, exposing them to the classical ideas from our Western cultural heritage, and challenging them to pursue academic excellence.

We desire to see our young men and women “increase in wisdom and stature and in favor with God and men” in order to live out their faith as servant leaders in every area of society. Luke 2:52

*Pusch Ridge Christian Academy does not discriminate on the basis of sex, nationality, or race of its students or in the administration of its educational policies, the awarding of financial aid, or any of its other school administered programs.*

Church affiliation \_\_\_\_\_  
Church you attend \_\_\_\_\_ Are you a member? \_\_\_\_\_

**Questions:**

1. Are you willing to become an active member of a local, Bible-believing church? \_\_\_\_\_
2. What is your physical condition? \_\_\_\_\_  
\_\_\_\_\_

**Essay Questions: Please attach succinct answers to the following questions on a separate sheet of paper.**

1. Give your personal testimony. How did you become a Christian?
2. List level of involvement and offices or areas of service in your church.
3. Why do you wish to work in a Christian school?

Emergency Contact

Name	Address	Phone	Relation
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Applicants, please note:

It is the responsibility of the candidate to arrange for the transmittal of recent and official placement credentials, letters of reference and verification of experience to Pusch Ridge Christian Academy.

**APPLICANT AGREEMENT:**

I certify that the answers given here are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal and employment history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my application. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages or salary, be terminated at any time without any previous notice.

\_\_\_\_\_  
Typed or Printed Name of Applicant

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Pusch Ridge Christian Academy

## *Statement of Faith*

Pusch Ridge Christian Academy is a ministry of the Catalina Foothills Church, P.C.A. Catalina Foothills Church holds to the classic formations of Presbyterian theology that came out of the Reformation period: The Westminster Confession of Faith and the Westminster Larger and Shorter Catechisms. In addition, we govern ourselves by the Book of Church Order prepared by our denomination, the Presbyterian Church in America. We embrace the following great Christian teachings:

1. The inspiration, inerrancy and authority of the Bible as the written Word of God.
2. The sinfulness of all men and women and their resulting inability to seek out or please God by their own efforts.
3. The death of the unique Son of God, the Lord Jesus Christ, as an atoning sacrifice for us. We believe that there is no salvation for anyone apart from faith in Him.
4. The bodily resurrection of Jesus Christ from the grave.
5. The person and work of the Holy Spirit, the third member of the Trinity, in drawing people to Christ, enabling them to believe on Him, and strengthening them to live godly lives.
6. The necessity for Christians to follow Jesus Christ in personal and often costly discipleship.
7. The church as a fellowship of born again persons committed to helping one another grow in his/her Christian life.
8. The privilege and power of prayer.
9. The importance of Christians reaching into all the world to call people to faith in Christ and helping influence their world, both near and farther away, for good.
10. The return of Jesus Christ to judge all persons and to take those who have trusted Him to heaven.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_



# Recommendation Data

Pusch Ridge Christian Academy  
9500 North Oracle Rd. Tucson, AZ 85704

*Thank you for agreeing to complete this reference form on my behalf. Upon completion, please send it to the school at the above address.*

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Position(s) applying for: \_\_\_\_\_

For person completing recommendation:

1. How long have you known the applicant? \_\_\_\_\_

2. What is your relationship to him/her? \_\_\_\_\_

3. Please comment on the following areas:

Spiritual Depth \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Love of Children \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Scholarship \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Enthusiasm \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

General Appearance \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Disciplinarian \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Personality \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Cooperation \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Adjustment to new circumstances \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Describe briefly the best abilities and qualities of the applicant.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Describe briefly the weakest abilities of the applicant.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Do you feel these weak qualities are significant enough to warrant attention?

\_\_\_\_\_  
\_\_\_\_\_

7. Please comment (favorably or unfavorably) on any other area not mentioned in regard to the candidate coming on our staff.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name (please print)** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Position** \_\_\_\_\_

May we contact you? \_\_\_\_\_ Yes \_\_\_\_\_ No Telephone \_\_\_\_\_